

**FOOD HYGIENE RATING**

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VERY GOOD

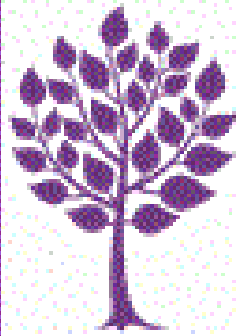


Greenleaf Site 2018



Erskine Site 2022

Sunbeam Family Services Ltd t/a



# Sugar Plum Tree Nursery

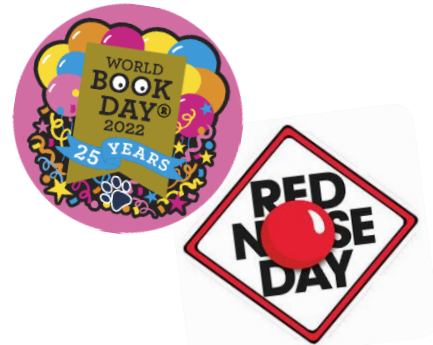
## | SPRING/SUMMER NEWSLETTER – 2023

### Quick Catch Up!

We've been busy here at the nursery during World Book Day. Look at what we've done!

On the 9<sup>th</sup> of March, we celebrated World Book Day at the nursery. All the children dressed up and read many of their favourite books. There were numerous activities and the children had great fun reading books together.

On the 16<sup>th</sup> of March, a parent and their colleague from Penguin Books came to Greenleaf Site and did a storybook session and gifted books to the children to read at home.



### Nursery Fees Increase

We are writing you to remind that the increase in nursery fees will be effective from 1<sup>st</sup> May 2023.

This fee increase will enable us to secure the same first-rate provision in the future by maintaining an excellent team of educators in an increasingly competitive London market. Our aim is for our fees to be as inclusive as possible, so that we can continue to provide the excellent and well-staffed care and education for which Sunbeam Family Services Ltd T/A Sugar Plum Tree Nursery is renowned. The new fees are available on our website.

#### Nursery Closures

#### Important dates for your diary

<b>Bank Holiday Closures 2023</b>	Friday 7 <sup>th</sup> April, Monday 10 <sup>th</sup> April Monday 1 <sup>st</sup> May, Monday 8 <sup>th</sup> May, Monday 29 <sup>th</sup> May Monday 28 <sup>th</sup> August Monday 25 <sup>th</sup> December, Tuesday 26 <sup>th</sup> December
<b>Annual Summer Closures</b>	Nursery closed for summer break from: Monday 31 <sup>st</sup> July – Friday 4 <sup>th</sup> August 2023 Children will return on Monday 7 <sup>th</sup> August 2023
<b>Staff Inset Day</b>	Monday 24 <sup>th</sup> April 2023 Tuesday 30 <sup>th</sup> May 2023 Tuesday 2 <sup>nd</sup> Jan 2024
<b>Christmas Closures</b>	Wednesday 27 <sup>th</sup> Dec 2023 – Friday 29 <sup>th</sup> Dec 2023



"One child, one teacher, one book and one pen can change the world." – Malala Yousafzai

## Staff Training Updates

We recognise the importance of continuous professional development in achieving best possible practice and for improving outcomes for all children. As result many members of the staff and management team have been busy studying!

A few staff members and the management team took part in:

*A Healthy Start in Childcare course.*

Additionally, the staff and management have been completing other training, which includes:

Safeguarding children

Health and Safety Training

Paediatric First Aid

Food and hygiene

Understanding children Attachment in Early Years

As an early years setting,

we continue to support the next generation of early years practitioners by facilitating the apprenticeship programme for some of our team.

## The New Summer Menu is Here!



Our new summer menu has been finalised and a copy will be emailed to all parents/carers. As of 02/05/2023, children can enjoy a range of summer inspired meals.

As usual, all our meals are designed with young tummies in mind and are healthy, freshly prepared using the best seasonal ingredients. Children's individual needs and dietary requirements have been considered and will be catered for. We are always interested in feedback and new ideas, so please do let us know if you have any meal ideas or recipes you would like to recommend for future menus.

Get stuck in!

## Parents' Report Day/Fun Day

We are planning to organize the **parents' report day** for **Tuesday 30<sup>th</sup> of May 2023, during the Inset Day**. We will be sending you a letter by email to book your slot for reports between **10:00 am-12:00 pm**. Every parent will be allocated a 10-minute meeting time with their child's key-person. This will be an opportunity for you to discuss your child's learning and development and their time at the nursery.

Following the report day, we will hold a tea party to celebrate **King's Coronation**, between **12:00 pm -2:00 pm** at **Greenleaf site** for parents. This will be a good opportunity for parents and staff to communicate and relax. This will be on the same day as the report day.

Alongside the report day, Sunbeam Family Services Ltd T/A Sugar Plum Tree Nursery will hold a **Fun Day** at **Greenleaf Site** for all parents and children at both sites. Those who have been to the fun day before will know that it is a day packed with exciting things to enjoy. There will be slides, a bouncy castle, various activities and stalls. The fun-day will run from **10 A.M to 2 P.M**. The management team will also setup a stall/surgery where parents can ask questions, share their ideas and give feedback to the management team.



Website:  
<https://sunbeamspt.com/>

Contact:  
02085215524

Email:  
[info@sunbeamspt.co.uk](mailto:info@sunbeamspt.co.uk)

## Easter Closures

Easter is one of the most important Christian festivals of the year and was celebrated on Sunday 6<sup>th</sup> April 2023.

At the nursery the children joined in with fun activities to learn about Easter, including decorating Easter eggs, drawing, storytelling and learning about the meaning of Easter!



## Ramadan Celebrations



The children at the Nursery learnt about the month of Ramadan in the Islamic Calender and the importance of this month for people of an Islamic Faith.

They did fun and creative activities to explore this month. They enjoyed creating Eid Cards, reading stories about Ramadan, drawing the moon, stars, and dressing up in cultural clothing.

It is important for us at Sunbeam Family Services Ltd T/A Sugar Plum Tree Nursery that people of all faiths are accepted and appreciated.



## The Coronation of King Charles III



Here at the nursery we plan to celebrate the coronation of King Charles III following the tragic passing of his mother Her Majesty the Queen. The King's coronation will be on Saturday the 6<sup>th</sup> of May 2023. The coronation will also include the coronation of his wife, Camila, as the Queen Consort of the United Kingdom and other Commonwealth Realms. During the week commencing **8<sup>th</sup> May 2023**, we will be celebrating King's Coronation as a part of our **British Values EYFS** curriculum. The week will be packed with fun and excitement here at the nursery, as we plan to carry out activities, read stories and talk about the coronation of the new King!





## Staff Annual Leave

Some of our staff will be taking annual leave at various times throughout the year, but please rest assured that your child will continue to be supported by at least one of their key-persons and their key-buddies. We will inform parents/carers individually if their child's key-person will be taking leave



## Children's Transition

### Erskine to Greenleaf

Here at Sunbeam Family Services Ltd T/A Sugar Plum Tree Nursery we try to ensure that the transition process is as smooth and easy as possible for children. We have a set process to ease this transition that consists of settling in periods and familiarisation trips. Visits for this transition will begin for children with their key persons group in June 2023. Arrangements for parents to meet with their child's new key person will occur during June-August 2023.

### Nursery to Reception

When transitioning to reception class, it can be a big change for children. Here at the nursery, we aim to make this process as smooth as possible through familiarisation visits and explaining to the children what to expect through activities, such as circle time, role play and the graduation party. Transition reports are finalised alongside parents and sent off to their relevant schools for the children to officially transition. [Please note that the last day at nursery for preschool children who are starting school in September will be 31<sup>st</sup> August 2023.](#)

## Helping Children to Learn

Mark making is a term used for the creation of different patterns, lines, textures and shapes that children draw or write. This may be on a piece of paper, on the floor, outside in the garden or on an object or surface. It is the basis of developing the writing skill.

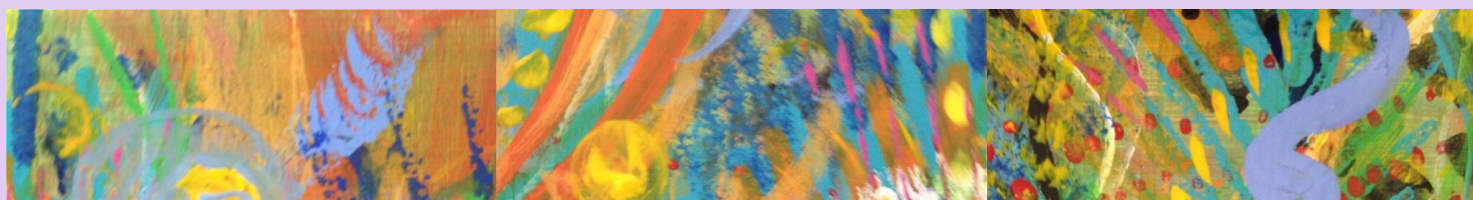
### Why is mark-making important?

Mark-making is not just about early writing; it is a sensory and physical experience which can be enjoyed by all ages and abilities.

As well as early writing, mark-making can develop into mathematical representation and creative expression.

Please check the website link for mark making activities to do with your child at home.

Website - <https://playofthewild.com/2021/01/24/eyfs-mark-making-ideas-activities-that-help-children/>



Website:  
<https://sunbeamspt.com/>



Contact:  
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Email:  
[info@sunbeamspt.co.uk](mailto:info@sunbeamspt.co.uk)

# Dec 2022 – Jan 2024

## Nursery Calendar

Key:						
Normal Nursery Day						
National Bank Holiday (Nursery Closed)						
Christmas/New Year Break (Nursery Closed)						
Annual Summer Break (Nursery Closed)						
Staff Inset Day (Nursery Closed)						

December 2022						
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June 2023						
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July 2023						
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August 2023						
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September 2023						
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October 2023						
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November 2023						
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December 2023						
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January 2024						
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**Annual Summer Break** - The nursery will close for our annual summer break from Mon 31<sup>st</sup> July to Fri 4<sup>th</sup> August 2023. The children will return to nursery on Monday 7<sup>th</sup> August 2023.

**Annual Christmas Closures:** Wed 27<sup>th</sup> Dec 2023 – Fri 29<sup>th</sup> Dec 2023

**Staff Inset Days** - The nursery will close for staff inset days on: Tues 3rd Jan 2023, Mon 24th April 2023, Tues 30<sup>th</sup> May 2023 & Tues 2<sup>nd</sup> Jan 2024.

**National Bank Holidays** - The nursery will close for ALL national bank holidays

**Nursery Fees** - Nursery fees remain payable for ALL closures.

**National Bank Holidays**

Monday 2<sup>nd</sup> January 2023- News Year (Substitute day)

Friday 7<sup>th</sup> April 2023- Good Friday

Monday 10<sup>th</sup> April 2023- Easter Monday

Monday 1<sup>st</sup> May 2023- May Day Holiday

Monday 8<sup>th</sup> May 2023- King Coronation

Monday 29<sup>th</sup> May 2023- Spring Bank Holiday

Monday 28<sup>th</sup> August 2023- Summer Bank Holiday

Monday 25<sup>th</sup> December 2023- Christmas Day

Tuesday 26<sup>th</sup> December 2023- Boxing Day

Monday 1<sup>st</sup> January 2024- New Year's Day

# Dec 2023 – Jan 2025

## Nursery Calendar

<b>Key:</b> Normal Nursery Day National Bank Holiday (Nursery Closed) Christmas/New Year Break (Nursery Closed) Annual Summer Break (Nursery Closed) Staff Inset Day (Nursery Closed)	<b>December 2023</b> <table border="1"> <thead> <tr><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </tbody> </table>							M	T	W	T	F	S	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	<b>January 2024</b> <table border="1"> <thead> <tr><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th><th>S</th></tr> </thead> <tbody> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </tbody> </table>							M	T	W	T	F	S	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31																																																											
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**Annual Summer Break** – 5<sup>th</sup> August 2024 – 9<sup>th</sup> August 2024

**Annual Christmas Closures:** Fri 27<sup>th</sup> Dec 2023 – Tues 31<sup>st</sup> Dec 2023  
 Please note the Nursery will close at 1:00 PM, On Tuesday 24<sup>th</sup> December 2024

**Staff Inset Days** - The nursery will close for staff inset days on: Tues 2<sup>nd</sup> Jan 2024, Mon 8<sup>th</sup> April 2024, Tues 27<sup>th</sup> August 2024, Thu 2<sup>nd</sup> January 2025

**National Bank Holidays** - The nursery will close for ALL national bank holidays (See next column).

**Nursery Fees** - Nursery fees remain payable for ALL closures.

**National Bank Holidays**

- Monday 25<sup>th</sup> December 2023 - Christmas Day
- Tuesday 26<sup>th</sup> December 2023 - Boxing Day
- Monday 1<sup>st</sup> January 2024 - New Year's Day
- Friday 29<sup>th</sup> March 2024 - Good Friday
- Monday 1<sup>st</sup> April 2024 - Easter Monday
- Monday 6<sup>th</sup> May 2024 - May Day Holiday
- Monday 27<sup>th</sup> May 2024 - Spring Bank Holiday
- Monday 26<sup>th</sup> August 2024 - Summer Bank Holiday
- Wednesday 25<sup>th</sup> December 2024 - Christmas Day
- Thursday 26<sup>th</sup> December 2024 - Boxing Day
- Wednesday 1<sup>st</sup> January 2025 - New Year's Day